

HARRISON TOWNSHIP SCHOOL DISTRICT  
MULLICA HILL, NEW JERSEY

FILE CODE 5118

Monitored

Mandated

Other

**NON-RESIDENT STUDENTS - TEMPORARY**

Students whose parents are in the process of constructing a home and becoming permanent residents of Harrison Township may enroll their child under the following conditions:

- A. A written request to the Superintendent from the parents/guardians indicating they will be occupying the new residence within 30 school days from the date indicated on the request.
- B. A copy of the Building Permit filed with the Superintendent with the written request.
- C. A letter filed with the Superintendent from the contractor certifying that the home will be ready for occupancy within 30 school days from the date indicated in the parent/guardian's request.

Upon receipt of the above-mentioned items and formal written acceptance indicating conformity with conditions established by the board of education, a tuition charge will be established for a thirty school-day period. This per diem cost will be based on the cost per pupil established by the State Department of Education. This payment must be made prior to the child's first day of school attendance. This tuition charge would be refunded if residency is established by the conclusion of the thirty school-day period. If occupancy is not established, there will be no refund.

If residency is not established, a formal written request must be presented to the Superintendent by the parent/guardian requesting a thirty-day extension; a check covering this thirty-day period must accompany the request. If residency is established within this thirty-day period, the tuition fee will be refunded. If the pre-paid tuition fee is not received, the child will be excluded from attendance.

However, the Superintendent may waive all or part of Policy 5118 when he/she feels that the best interests of the district and/or the student would be served.

Any exception to the policy made by the Superintendent shall be reported to the Board of Education at the next regularly scheduled meeting.

In the case of the parent/guardians moving from the Harrison Township School district after April 30 of the school year, their child may remain enrolled tuition-free through June. Under all of the above circumstances, transportation will be the responsibility of the parent and not the school district.

**Board Approval: December 17, 2007**